Train supervisors and workers to recognize the immediate signs and symptoms of fatigue, which include the following:

- tiredness or sleepiness
- memory lapses
- difficulty concentrating
- slower reaction times

The following are identified as hazards resulting from fatigue that can:

- reduce the ability to make decisions
- reduce communication skills
- reduce attention
- reduce the ability to handle stress
- reduce reaction time
- reduce productivity and performance

Hazards from fatigue can also result in:

- increased errors in judgement
- increased sick time, absenteeism, and rate of turnover
- increased medical costs

**Control Measures/Safeguards**

Fatigue is a workplace hazard, and it needs to be managed in the same way as other hazards. Employers can:

- manage the workplace environment and practices to minimise the factors that could contribute to fatigue
- make sure employees understand why they need to manage the risk of fatigue and how to minimise their fatigue level
- encourage staff to manage their personal out of work fatigue risk factors

**Tips for employees**

Work with your employer to manage fatigue-related risks in the workplace.

**At work:**

- vary work tasks so you stay alert
- take regular breaks
- tell your supervisor or manager if you’re feeling fatigued.

**Outside of work:**

- making sleep a priority
- improving the quality and quantity of your sleep; have a regular bed time routine, make sure your bedroom is dark, cool and comfortable; get treatment for sleep disorders
- choose what you eat and drink carefully: eat light nutritious meals (heavy meals make you drowsy); drink plenty of water; minimise your caffeine and alcohol intake
- learn the warning signs of fatigue and to recognise them in yourself, so that you can take a break or have a powernap

**Fatigue Awareness**

Fatigue increases the risk of injuries or other accidents, even though someone’s fatigue may be the result of work or out of work factors. Management and individuals need to work together to reduce the risk and impact of fatigue. The only cure for fatigue is sleep, but it’s best not to get fatigued in the first place.

**What is fatigue?**

Fatigue is the state of feeling very tired, exhausted, weary, or sleepy. Fatigue results from a lack of sleep and can be heightened from prolonged mental activity or long periods of stress or anxiety. Boring or repetitive tasks can also increase feelings of tiredness.

**Risk Assessment/Hazards**

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Print and review this talk with your staff, sign off and file for COR™ / SECOR audit purposes.

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**Name & Number of Safety Talk**

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